Marina Bay Homeowners Association - Yacht Club Maintenance

Effective April 1, 2007

A $500.00 damage deposit is required before access to the Yacht Club is provided.

The Yacht Club is a NO SMOKING facility.

No overnight guests are allowed.

Cleanup is the responsibility of the person booking the Yacht Club and must be completed by 11 a.m. the following day (or earlier if you are so notified because it is booked before that time).

Please be a responsible Marina Bay resident and leave the Yacht Club in the same condition as you found it. **Please ensure the following cleanup is performed.**

- Garbage cans emptied. Take garbage with you (**Do not just leave it on the deck**).
- Tables, chairs, bar stools, counter tops, sink all cleaned.
- Kitchen floor swept/washed.
- Carpet vacuumed (vacuum is located in the closet at the bottom of the stairs).
- Fireplace cleaned. Hand clean fireplace, if it is used, do not use the vacuum.
- Ensure large coffee dispenser is unplugged.
- Stereo equipment and television are turned off.
- Microwave oven is empty and clean. (Cleaning supplies under sink)
- Fridge is empty and clean.
- Dishwasher is empty and clean.
- Kitchen utensils and other appliances cleaned and put away.
- Windows and doors are locked, including interior door at the bottom of the stairs.
- Deck furniture is to be brought inside, cleaned and stacked.
- Thermostat turned down to 15° (located along the wall behind the bar).
- Furniture items returned to their original position.
- Security alarm is set and door is locked.

The key is to be returned to 154 Marina Bay Court upon completion of cleanup.

Marina Bay Homeowners Association is not responsible for lost or stolen items.

I understand that I am responsible for any damages incurred in excess of my $500 deposit.

I understand that I am responsible to ensure the Yacht Club has been thoroughly cleaned and if the clean up requirements as noted above have not been performed as required I will be responsible for paying $50.00 per hour to have those clean up duties performed. If the carpet is in need of cleaning after the event/function there is a fee of $106.00 to clean the carpets.

I understand and agree to the terms and conditions set out to herein.

_____	_____	_____
Signature	House Number	Date

Thank you for leaving the Marina Bay Yacht Club as you found it.